✓ yes
✗ no
— some
⇓

# ❧ Evaluation of Undergraduate Presentation ❧

Presenter: _____   Topic: _____   Date: <u>2019-Oct-17</u>
<span style="float:right">year – month – day</span>

## (20%) Presentation Skills

- Was the presentation visually clear?  legibility, clutter, consistent design, visual flow
- Was the presentation audibly clear?  volume, pace, enunciation, emphasis
- Did the presentation engage audience attention?
- Did the presenter talk directly to the audience?
- Were the speakers confident and familiar with the topic?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
  *weak*                                                    *strong*    ×5

## (24%) Content

- Was the presentation insightful?
- Were appropriate examples used?
- Did audience learn anything from the presentation?
- Do audience understand something about the topic better because of presentation?
- Did the audience benefit from the analysis of the topic, or of the consequences of the technique?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
  *weak*                                                    *strong*    ×6

## (24%) Organization/Structure

- Was the specific purpose and relevance of the presentation made clear?
- Was the organization balanced so there was enough time for important concepts?
- Was the organization balanced so there was enough explanation of difficult concepts?
- Were the ideas presented in a logical sequence?
- Was there a clear introduction & conclusion?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
  *weak*                                                    *strong*    ×6

## (12%) Engagement

- Did the presenters create questions that promoted discussion?
- Did the presenters facilitate discussion?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
  *weak*                                                    *strong*    ×3

## (20%) Conciseness

- Was the talk too short (< 10 min.) or too long (> 15 min.)?
- Were the ideas expressed without rambling?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
  *weak*                                                    *strong*    ×5

%

**Credible sources?**   **Citations for facts?**   **Citations for images?**
☐ yes ☐ no ☐ n/a   ☐ yes ☐ no ☐ n/a   ☐ yes ☐ no ☐ n/a   ❏ **See next page**

# Evaluation of Undergraduate Presentation (cont.)

① Speaking          ④ Content                   ⑦ Conciseness
② Visual components ⑤ Organization/Structure    ⑧ Other
③ Presentation skills ⑥ Engagement