

✓ yes
 ✗ no
 — some
 ↓

Evaluation of Undergraduate Presentation

Presenter(s): _____ Topic: _____ Date: ____ - ____ - ____

year month day

(20%) Presentation Skills

- Was the presentation visually clear? legibility, clutter, consistent design, visual flow
- Was the presentation audibly clear? volume, pace, enunciation, emphasis
- Did the presenter(s) talk directly to the audience?
- Were the speakers confident and familiar with the topic? hesitation, pronunciation, other

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
 weak strong ×5

(24%) Content

- Was the presentation insightful?
- Were appropriate examples used?
- Did audience learn *anything* from the presentation?
- Do audience understand *something about the topic* better because of presentation?
- Were there clear and sensible connexions between the sources of evidence and presented facts?
- Did the audience benefit from the analysis of the topic, or of the consequences of the technique/technology?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
 weak strong ×6

(24%) Organization/Structure

- Was the organisation balanced so there was enough explanation of difficult concepts?
- Was the organisation balanced so there was enough time for important concepts?
- Were there both a clear introduction and a clear conclusion (or summary)?
- Was the specific purpose and relevance of the presentation made clear?
- Were the ideas presented in a rational sequence?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
 weak strong ×6

(12%) Engagement

- Were the presenters enthusiastic and clearly interested in the topic?
- Did the presentation engage the attention of the audience *throughout*?
- How strongly did the presenters convince the audience of the importance of the topic?
- Did the presenters: (a) create questions that promoted discussion and (b) facilitate discussion?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
 weak strong ×3

(20%) Concision

- Was the talk too short (<__ min.) or too long (>__ min.)?
- Were the ideas expressed without rambling or excessive hesitation?

▶ 0 · $\frac{1}{2}$ · 1 · $1\frac{1}{2}$ · 2 · $2\frac{1}{2}$ · 3 · $3\frac{1}{2}$ · 4
 weak strong ×5

%

All sources are credible?

☐ yes ☐ no ☐ N/A

Citations for all facts?

☐ yes ☐ no ☐ N/A

Citations for all images?

☐ yes ☐ no ☐ N/A

☐ See next page

weemick2021:~jamie/Documents/Teaching/General/Assessment/GradingForms/OralPresentations/UndergraduatePresentations/CS1107-PresentationOnTopic-GRADING, 2026-09-24-1a

- ## Frequent issues